

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
স্থানীয় সরকার, পল্লী উন্নয়ন ও সমবায় মন্ত্রণালয়
স্থানীয় সরকার বিভাগ, পরিকল্পনা শাখা-৩
www.lgd.gov.bd

স্মারক নং- ৪৬.০৯৫.০১৪.০৪.২৫.৯০৭.২০১৪. ২৯৪

তারিখঃ ০৫/০৫/২০১৬ খ্রিঃ

বিষয়ঃ স্থানীয় সরকার বিভাগ কর্তৃক বাস্তবায়নাধীন “Income Support Program for the Poorest” শীর্ষক প্রকল্পের কম্পিউটার সামগ্রী ক্রয় সংক্রান্ত বিজ্ঞপ্তি স্থানীয় সরকার বিভাগের ওয়েব সাইটে প্রকাশ প্রসঙ্গে।

উপর্যুক্ত বিষয়ের পরিপ্রেক্ষিতে বিশ্ব ব্যাংকের অর্থায়নে স্থানীয় সরকার বিভাগ কর্তৃক সরাসরি বাস্তবায়নাধীন “Income Support Program for the Poorest” শীর্ষক প্রকল্পের আওতায় System Engineer পদে পরামর্শক নিয়োগের লক্ষ্যে সংযুক্ত বিজ্ঞপ্তি এবং Terms of Reference (TOR) স্থানীয় সরকার বিভাগের ওয়েব সাইটে প্রকাশের প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য নির্দেশক্রমে অনুরোধ জানানো হলো।

(এ, এইচ, এম কামরুজ্জামান)

সিনিয়র সহকারী প্রধান

ফোনঃ ৯৫১৪৪৭৫

ই-মেইলঃ kzaman2109@gmail.com

কম্পিউটার প্রোগ্রামার
স্থানীয় সরকার বিভাগ
বাংলাদেশ সচিবালয়, ঢাকা

অনুলিপিঃ

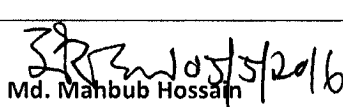
১। সচিব মহোদয়ের একান্ত সচিব, স্থানীয় সরকার বিভাগ

Government of the People's Republic of Bangladesh
Local Government Division
Income Support Program for the Poorest (ISPP) Project
Level-08, DPHE Bhaban,
14, Shaheed Captain Mansur Ali Sarani, Kakrail, Dhaka-1000

Request for Expression of Interest (REOI) for Individual Consultant

Memo No.46.095.000.00.00.907.2014.291

Date: May 05, 2016

1	Ministry	Ministry of Local Government and Rural Development & Cooperatives
2	Division	Local Government Division
3	Procuring entity name	Project Director, Income Support Program for the Poorest (ISPP) Project
4	Procuring entity district	Dhaka
5	Expression of interest for	Systems Engineer (National)
Key information		
6	Procurement sub-method	Selection of Individual Consultant (SIC)
7	Budget and sources of fund	RPA
8	Development partners	World Bank/IDA
Particular information		
9	Project/Program name	Income Support Program for the Poorest Project
10	EOI closing date and time	Expression of Interest (EOI) 02 (Two) copies (One original & One copy) shall be submitted along with copies of certificates and other supporting documents in a sealed envelope to the office of the Project Director, Income Support Program for the Poorest (ISPP) Project by 5 pm of May 30, 2016 and be marked "Expression of Interest for Systems Engineer."
Information for applicant		
11	Description of services	Available at LGD's website: www.lgd.gov.bd
12	Qualifications and experience	At least a B.Sc. in Software/Hardware Engineering. At least five (5) years of experience in systems management. Knowledge of IT hardware and equipment maintenance requirements. Excellent spoken and written Bengali and English skills
13	Duration	The assignment is expected to commence around July 2016 and end in June 2020.
14	No. of post	one (1)
Procuring entity details		
15	Name of the official inviting EOI	Md. Mahbub Hossain
16	Designation of the official inviting EOI	Project Director, ISPP Project & Joint Secretary, LGD
17	Address of official inviting EOI	Project Management Unit (PMU) Level-08, DPHE Bhaban, 14, Shaheed Captain Mansur Ali Sarani, Kakrail, Dhaka-1000
18	Contact of official inviting EOI	01715949333
The entity reserves the right to accept or reject all EOIs		
 Md. Mahbub Hossain Project Director, ISPP Project & Joint Secretary, LGD		

Income Support Program for the Poorest

TERMS OF REFERENCE FOR System Engineer

A. Background

Although Bangladesh has made remarkable progress in poverty reduction and human development outcomes, extreme poverty and vulnerability remain stubborn problems. The country ranks sixth in the world on prevalence of stunting and the incidence of low birth weight is also among the highest in the world. Despite the country's achievements of increased access to education and gender parity, there are marked disparities in participation and educational attainment rates for children in poor communities compared to their non-poor counterparts. Improving nutrition and early learning opportunities for poor children is critical to arrest intergenerational transmission of poverty and presents an early window of opportunity to address inequality and improve outcomes for children later in life.

Bangladesh spends over 2 percent of its GDP annually on social protection programs and in order to ensure maximum impact of these resources on poverty reduction, improvements in program design that emphasize human capital accumulation and productive employment are just as critical as strengthened local level safety net delivery systems. Co-responsibility Cash Transfer (CCT) programs have been a global tool in reducing poverty and improving human capital formation and recent evidence suggests that if these programs are designed well, an improvement in local level implementation of safety nets and a reduction in beneficiary poverty levels are possible.

The Government has recently approved the Income Support Program for the Poorest (ISPP, the "Program") - a co-responsibility cash transfer (CCT) safety net program, implemented by the Local Government Division, that will provide income support to the poorest mothers in 443 Unions in 42 of the poorest Upazilas in Dhaka and Rangpur Division, with the objective of (a) increasing mothers' use of child nutrition and cognitive development services, and (b) enhancing local level government capacity to deliver safety nets. Quarterly cash transfers will be made to eligible households based on four types of co-responsibilities related to ante-natal care (ANC) and growth monitoring and promotion (GMP) activities. Implementation will be based through the Safety Net Cell (SNC) at the Union Parishad, which will be responsible for overall coordination and monitoring of the Program, and will involve partner stakeholders including Community Clinics to deliver services and awareness sessions and Union Post Offices to make electronic payments to beneficiaries using Postal Cash Cards upon compliance with co-responsibilities.

ISPP has been designed based on findings and lessons learned from a pilot project - *Shombhob* - which was implemented by the Local Government Division (LGD) between 2011 and 2013 to provide monthly cash transfers to poor mothers based on fulfilling co-responsibilities relating to (a) attending monthly awareness sessions on nutrition; (b) attending regular growth monitoring sessions for their children below three years of age, and (c) ensuring 80 percent attendance at

- ✓ Inventory of infrastructure procured by PMU (whether available centrally or used in the field)
- ✓ Follow up for regular data and other information from the stakeholders as required for MIS
- Work with World Bank consultants to review, analyze, validate and suggest changes, if required, to the technology solution suggested by the selected vendor;
- Work closely with field-level offices and technology vendors to ensure availability of resources, devices and materials as and when required;
- Support the program by advising on additional requirements, possible options and other matters related to the networking and hardware;
- Participate in and help organize workshops, seminars and other such events as may be needed for completion of the tasks given above;
- Prepare and submit regular progress reports to the Project Director, and
- Any other tasks assigned by the Project Director.

D. Required Qualification and Experience

- At least a B.Sc. in Software/Hardware Engineering
- At least five (5) years of experience in systems management
- Knowledge of IT hardware and equipment maintenance requirements. Good working knowledge of Biometrics, smart cards and related technologies is desirable.
- Excellent spoken and written Bengali and English skills

E. Duration and Reporting

The duration of the assignment is expected to be for a period of four years.

The Consultant will report to the Project Director, Income Support Program for the Poorest, Local Government Division.

School for primary school going children. Cash transfers linked to child growth monitoring and promotion (GMP) over twenty months were accompanied by robust communication, monitoring, and evaluation activities. Results from the evaluation showed that compared to a control group, beneficiaries of the Shombhob pilot experienced a significant increase in monthly household food consumption of 11 percent. Moreover, the impact evaluation demonstrated an improvement in dietary diversity; food expenses on proteins such as meat, eggs, dairy, fish and pulses increased significantly for beneficiary households who attended the nutrition awareness sessions. In addition, the intervention had a significant impact on the incidence of wasting among children aged 10-22 months old at the time of program initiation. Furthermore, the targeting system, based on a Proxy Means Test Formula (PMTF) was also shown to have worked well for identifying the poorest households.

The Government has received a Credit from the International Development Association (the "Bank") in an amount equivalent to US\$300 million, toward the cost of the Income Support Program for the Poorest, which includes a technical assistance component that will support and facilitate implementation of the CCT program for targeted beneficiaries, including enhancing local-level government capacity and monitoring and evaluation of the Program. The Government intends to apply a portion of the proceeds of this Credit to eligible payments for a System Engineer in the Project Management Unit to guide and monitor MIS development and deployment as per the needs of the Program.

B. Objective

The objective of this assignment is to support the Program Management Unit in the Local Government Division in providing support towards procuring, using and maintaining the Hardware & Network infrastructure as well as the software used by the various stakeholders in the development and operation of the program MIS in order to ensure effective implementation of the ISPP.

C. Scope of Work

The tasks under this assignment include, but are not limited to, the following:

- Work closely with the Project Director, Deputy Project Director, MIS Specialist and other PMU team members and any other teams or consultants as required;
- Ensure that
 - ✓ Infrastructure for roll out is defined and Procurement carried out as per schedule;
 - ✓ Service level agreements for infrastructure procurement are defined to ensure upkeep and maintenance;
 - ✓ Adequate training and capacity building of the personnel at the project office as well as in the field is carried out either internally or outsourced.
 - ✓ Help Desk and other support requirements are set up to ensure smooth rollout
- Maintain