

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-Operatives
Local Government Division
Admin-1 Section
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Memo. No.46.039.025.00.00.001.2015- 149

Dated: 31.01.2016

To: Chief Accounts Officer
Local Government Division
Ministry of LGRD & C
Mouchak Tower (11th Floor)
83/B, New Circular Road, Dhaka

Sub: Government's Sanction for Participating in a Study tour to be held in Germany, Switzerland, Spain and Portugal from 22 February 2016-04 March 2016 (Plus Tansit).

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following Officials/Upazila Chairman/Vice Chairman for Participating in a study tour on 'Management and Good Governance Practices in Local Government Institutions' to be held in Germany, Switzerland, Spain and Portugal from 22 February 2016-04 March 2016 (Plus Tansit).

1.	Mr. Md Akram Al Hossain, Additional Secretary, Ministry of Primary and Mass Education
2.	Ms. Asma Tamkeen, Joint Secretary, Local Government Division
3.	Mr. Mesbah Uddin, Deputy Commissioner, Deputy Commissioner Office Chittagong.
4.	Mr. S M Alam, Deputy Commissioner, Deputy Commissioner Office, Gazipur
5.	Mr. Dewan Mohammad Humayun Kabir, Deputy Director, Prime Minister Office
6.	Ms. Zubaida Nasreen, Deputy Secretary, Local Government Division
7.	Ms. Julia Moin, Senior Assistant Secretary, Local Government Division
8.	Ms. Samima Ferdous, Senior Assistant Secretary, Local Government Division
9.	Mr. Md Abdul Hye, Accounts Officer, Local Government Division
10.	Mr. Md Sakhaet Hossain, Chairman, Upazila Parishad, Dashmina, Patuakhali
11.	Mr. Mohammad Monjur Alam Khan, Chairman, Upazila Parishad, Daulat Khan, Bhola
12.	Mr. Anis Uz Zaman, Chairman, Upazila Parishad, Sadar, Munshigonj
13.	Mr. Golam Faruque, Chairman, Upazila Parishad, Banaripara, Barisal
14.	Mr. Panir Uddin Ahamed, Chairman, Upazila Parishad, Sadar, Kurigram
15.	Mr. Mohammad Ashraf Alam Khan, Chairman, Upazila Parishad, Batiaghata, Khulna
16.	Mr. Md Atar Ali Miah, Chairman, Upazila Parishad, Ajmiriganj, Habiganj
17.	Mohammad Abdur Rajjak Basunia, Chairman, Upazila Parishad, Domar, Nilphamari
18.	Mr. Saidur Rahman Rintu, Chairman, Upazila Parishad, Sadar, Barisal
19.	Mr. Md. Helal Uddin, Chairman, Upazila Parishad, Alamdanga, Choudanga
20.	Mr. Sarder Md Khaled Hossain, Chairman, Upazila Parishad, Babuganj, Barisal
21.	Mr. Md Tarikul Hasan Khan Mithu, Chairman, Upazila Parishad, Muladi, Barisal
22.	Mr. S M Habibur Rahman, Chairman, Upazila Parishad, Chaugachha, Jessore
23.	Mr. Sharif Uddin Ahmed, Vice Chairman, Upazila Parishad, Banaripara, Barisal
24.	Mr. Kazi Mahmudul Hasan Dodul, Vice Chairman, Upazila Parishad, Kalkini, Madaripur.
25.	Ms. Ferdous Ara Begum, Vice Chairman, Upazila Parishad, Sadar, Habiganj.
26.	Ms. Nazma Sarowar, Vice Chairman, Upazila Parishad, Kachua, Bagerhat.
27.	Mr. Anwara Khatun, Vice Chairman, Upazila Parishad, Singair, Manikganj.
28.	Mst Mamtaz Begum, Vice Chariman, Upazila Parishad, Atrai, Naogaon.

2. The terms and condition of this order are as follows :

Terms and condition


- The Period to be spent for the Program, including transit, will be treated as on duty.
 - The Participants will draw their usual pay and allowances form Bangladesh in local currency.
 - All expenses related to this study tour will be borne by Govt. of Bangladesh.
 - The Participants will submit study tour reports to this division within 12 days after returning home.
 - During Upazila Parishad Chairman and panel Chairman-1 Both leave than panel Chairman-2 of the concerned Upazila Parishad will exercise financial and administrative power.
 - They will leave Dhaka for Germany, Switzerland, Spain and Portugal on 21 February, 2016 or date close to that and will leave Madrid for Dhaka 05 March, 2016 or a date close to that date.
3. This Government order has been issued with the approval of the competent authority.

Yours Sincerely

(Zubaida Nasreen)
Deputy Secretary
Phone: 9575573

e-mail: lgadmin1@lgd.gov.bd

1. Copy for information & necessary action (not according to seniority):
2. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka
3. Senior Secretary, Ministry of Finance, Finance Division
4. Senior Secretary, Ministry of Public Administration, Dhaka
5. Secretary, Ministry of Foreign Affairs (Attention: Director General Consular & Welfare, with a request to arrange for issuance of note verbal).
6. H.E Ambassador, Embassy of the Federal Republic of Germany, Gulshan, Dhaka
7. H.E Ambassador/ High Commissioner Embassy of the People's Republic of Bangladesh in Germany, Switzerland, Czech Republic, Spain and Portugal.
8. Additional Secretary (Admin), Local Government Division, Bangladesh Secretariat, Dhaka
9. Commissioner, Dhaka/Rajshahi/Rangpur/Chittagong/Khulna/Barisal/sylhet Division
10. PS to Secretary, Local Government Division, Bangladesh Secretariat, Dhaka
11. Director General, Immigration & Passports, Dhaka
12. Director, Hazrat Sha Jalal International Airport, Dhaka
13. Chairman.....Upazila Parishad.....District
14. Vice Chairman.....Upazila Parishad.....District


31.01.16
(Zubaida Nasreen)
Deputy Secretary