

Government of the people's Republic of Bangladesh
 Ministry of Local Government, Rural Development & Co-operatives
 Local Government Division
 WS-1 Section
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উন্নয়নের গণতন্ত্র
 শেখ হাসিনার মূলমন্ত্র

Memo NO. 46.083.203.000.25.003.16- 703

Dated: 06 July 2017

From: Md. Khairul Islam
 Deputy Secretary
 Local Government Division

To: Chief Accounts Officer
 Local Government Division
 Ministry of LGRD & Co-operatives
 Mouchak Tower (11 th Floor), 83/B, New Circular Road, Dhaka

Subject: Government's sanction to participate in "Training of Trainers (ToT) on Menstrual Hygiene Management (MHM)" in India during 14-27 July 2017.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following Government Officials to participate in "Training of Trainers (ToT) on Menstrual Hygiene Management (MHM)" in India during 14-27 July 2017 (plus transit period) or nearest possible date.

1. Ms. Ruksana Parvin, Assistant Engineer, Department of Public Health Engineering, Dhaka.
2. Ms. Shahana Alam, Assistant Engineer, Department of Public Health Engineering, Dhaka.

(2) The terms & Conditions of this order are as follows:

- a) The period to be spent for the program including travel will be treated as on duty.
- b) They will draw their usual pay and allowances from Bangladesh in local currency.
- c) All expenses in connection with this will be borne by Water Supply and Sanitation Collaborative Council (WSSCC).
- d) On return from abroad, they will report to his office and submit a report to this Division within 15 days.

(3) This order is issued with the approval of the competent authority.

Your's sincerely

(Md. Khairul Islam)
 Deputy Secretary
 Phone: 7168455

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Copy forwarded for information and necessary action to:

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs (Attention: Director, Consular is hereby requested to issue necessary note verbale).
3. H.E. High Commission, High Commission of India Plot No.1-3, Park Road, Baridhara, Dhaka.
4. H.E. Ambassador, Royal Thai Embassy, Dhaka, Bangladesh.
5. Additional Secretary (WS), Local Government Division.
6. Chief Engineer, DPHE, Dhaka.
7. Director General, Immigration & Passport, Dhaka.
8. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
9. Private Secretary to Hon'ble Minister, Ministry of LGRD & Co-operatives.
10. PS to Secretary, Local Government Division.
11. Ms. Ruksana Parvin, Assistant Engineer, Department of Public Health Engineering, Dhaka.
12. Ms. Shahana Alam, Assistant Engineer, Department of Public Health Engineering, Dhaka.

(Md. Khairul Islam)
 Deputy Secretary