

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
স্থানীয় সরকার, পল্লী উন্নয়ন ও সমবায় মন্ত্রণালয়  
স্থানীয় সরকার বিভাগ  
পাস-২ শাখা  
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উন্নয়নের গণতন্ত্র  
শেখ হাসিনার মূলমন্ত্র

স্মারক নং-৪৬.০০.০০০০.০৮৫.০০৬.০৬২.২০১৭-৮৩১

তারিখ : ২৭/১১/২০১৭ খ্রিঃ

### অফিস আদেশ

ঢাকা ওয়াসার Dhaka Environmentally Sustainable Water Supply Project (DESWSP) এর আওতায় NGO Service for Resettlement Implementation Assistance for Construction of Water Treatment Plant সংক্রান্ত NGO প্রতিষ্ঠান Development Organization of the Rural Poor (DORP) এর কার্যক্রম বাস্তবায়নের লক্ষ্যে সংশোধিত Terms of Reference (TOR) অনুমোদনসহ নিম্নোক্ত ৪(চার) টি কমিটি নির্দেশক্রমে পুনর্গঠন করা হলো।

#### 1. Joint Verification Committee (JVC)

(a)	Executive Engineer, DESWSP, Dhaka WASA	Convenor
(b)	Safe-guard Officer (Social Gender), DESWSP, Dhaka WASA.	Member
(c)	Representative of the Deputy Commissioner (Land Acquisition Officer), Dhaka/ Narayaganj.	Member
(d)	Representative of the Public Works Department (PWD)	Member
(e)	Representative from MDSC	Member
(f)	Area Manager, DORP	Member Secretary

#### TOR of JVC

1. Verify and assess physical assets, including structure, trees, crops, business, etc. to be affected on the project RoW.
2. Make an Estimate on CCL (Cash Compensation under Law) of all assets to be affected as well as assets that are not falling under CCL and submit to DC office and PMU.
3. Communicate and assist NGO for process the entitlements of the project affected person using JVC data as one of the determinants for valuation.

#### 2. Property Valuation Advisory Committee (PVAC)

(a)	Deputy Project Director/Executive Engineer, DESWSP, Dhaka WASA	Convenor
(b)	Safe-guard Officer (Social Gender), DESWSP, Dhaka WASA.	Member
(c)	Representative of Public Works Department (PWD)/Deputy Commissioner, Dhaka/Narayaganj office	Member
(d)	Representative of Forest Department	Member
(e)	Representative of Agriculture Department	Member
(f)	Representative of Community Leader/Local Elite	Member
(g)	Representative from MDSC	Member
(h)	Area Manager, DORP	Member Secretary

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### TOR of PVAC

1. The PVAC will review the assessment made by the Resettlement NGO based on the market price of the properties to be affected by the project as replacement cost after verification by the JVC.
  2. Communicate and assist NGO for process the entitlements of the project affected persons using PVAC data as one of the determinants for building the estimate of the replacement value.
  3. PVAC may visit the site of necessary for verifying any information.
  4. The committee will use CCL (Cash Compensation under Law), current Market Value (CMV) assessed by the DC Office, PWD and NGO data in proposing Replacement Value of land, structures, common property resourced and other losses prior to recommending to PMU.
  5. For recommending to PMU the committee will take decision at two-third majority basis.
3. Resettlement Advisory Committee (RAC)

(a)	Executive Engineer/Sub-Divisional Engineer, DESWSP, Dhaka WASA	Convenor
(b)	Representative of the Deputy Commissioner, Dhaka/Narayaganj.	Member
(c)	Representative of Local Elite/UP Chairman	Member
(d)	Representative of affected organizaion (if any)	Member
(e)	Representative of Displace person/Female Displace Person	Member
(f)	Representative from MDSC	Member
(g)	Area Manager, DORP	Member Secretary

### TOR of RAC

1. The committee will seek local inputs from the affected people and communities in the implementation process and assist Dhaka WASA in all matters related to resettlement.
  2. The RACs will ensure local participation in the implementation of the resettlement plan.
  3. Communicate and assist NGO for process the entitlements of the project-affected person using NGO data verified and validated as one of the determinants.
4. Grievance Redress Committee (GRC)

(a)	Deputy Project Director/Executive Engineer, DESWSP, Dhaka WASA	Convenor
(b)	Representative of UP Chairman/ Ward councilor	Member
(c)	Female UP Member	Member
(d)	Representative of Displace person (Male/Female)	Member
(e)	Representative from MDSC	Member
(f)	Representative from NGO	Member Secretary


### TOR GRC

1. The Grievance Redress Committee (GRCs) will be established to ensure stakeholders' participation in the implementation process and fair compensation to affected persons.
2. The APs can also call upon the resettlement NGO to assist them in presenting their grievances or queries to the GRC.
3. The GRCs will receive grievance cases from the affected persons through the resettlement implementation NGO.

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2. The APs can also call upon the resettlement NGO to assist them in presenting their grievances or queries to the GRC.
3. The GRCs will receive grievance cases from the affected persons through the resettlement implementation NGO.
4. Other than disputes relating to ownership right and award of compensation by the Deputy Commissioner under the Court of Law, GRCs will review grievances involving all resettlement assistances, relocation, and other supports. Grievances will be redressed within 21 days from the date of lodging the complaints. In cases of complicated cases requiring additional investigations it will be resolved within a period of one month.
5. Grievances of indirectly displaced persons and/or persons displaced during project implementation will also be addressed by the GRC.
6. Where land acquisition will not be involved but relocation of structures or vacating land of cultivation will be required, the GRCs will facilitate resolution of complaints regarding categorization of vulnerable affected persons, types of structures, and eligibility for compensation and assistance within the set guidelines and provisions of the resettlement plan.
7. Any complaints of ownership or other suits to be resolved by the judiciary system will not be resolved in GRCs. GRC will resolved all complaints, grievances related to compensation entitled by affected persons.
8. The decisions of the GRC should be ideally be arrived at through consensus, failing which resolution will be based on majority vote. Any decision made by the GRC must be within the purview of social, resettlement and environmental policy framework.
9. A minimum of 4 (four) members shall form the quorum for the meeting of GRC.
10. If needed the GRC members may undertake field visit to verify and review the issues at dispute, including titles/share, reasons for any delay in payment or other related matters.
11. In case the resolution is not accepted by the AP, the grievances will be forwarded to Project Director for final decision.

কমিটির কার্যপরিধি : উক্ত কমিটি অনুমোদিত Terms of Reference (TOR) মোতাবেক কার্যক্রম পরিচালনা করবে।

  
 (ড. কে এম কামরুজ্জামান সেলিম)  
 উপসচিব  
 ফোন : ৯৫৪০৩৭০  
 watersupply\_02@yahoo.com

ব্যবস্থাপনা পরিচালক  
ঢাকা ওয়াসা, ঢাকা।

অনুলিপিঃ (সদয় অবগতি ও কার্যার্থে)

- ১। অতিরিক্ত সচিব (পাস), স্থানীয় সরকার বিভাগ।
- ২। সচিব মহোদয়ের একান্ত সচিব, স্থানীয় সরকার বিভাগ।
- ৩। প্রকল্প পরিচালক, Dhaka Environmentally Sustainable Water Supply Project (DESWSP), ঢাকা ওয়াসা।
- ৪। কম্পিউটার প্রোগ্রামার, স্থানীয় সরকার বিভাগ (অফিস আদেশটি ওয়েবসাইটে প্রকাশের অনুরোধসহ)।