

Government of the people's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Local Government Division
WS-1 Section
www.lgd.gov.bd

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র

Memo No. 46.083.203.000.25.003.16- ৪৫০

Dated: 07 August 2017

To: Chief Accounts Officer
Local Government Division
Ministry of LGRD & Co-operatives
Mouchak Tower (11 th Floor), 83/B, New Circular Road, Dhaka

Subject: Government's sanction to participate in the "Sub-regional Workshop on Urban Water and Sanitation Service in South-West Asia" to be held in Kathmandu, Nepal during 09-10 August 2017.

Dear Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Mohammad Saifur Rahman, Executive Engineer (c.c.), Research & Development Division, DPHE, Dhaka to participate in the "Sub-regional Workshop on Urban Water and Sanitation Service in South-West Asia" to be held in Kathmandu, Nepal during 09-10 August 2017.

(2) **Terms & conditions:**

- The period to be spent for the program, including transit, will be treated as on duty;
- He will draw his usual pay and allowances from Bangladesh in local currency;
- All expenses to be incurred during this visit/program will be borne by Economic and Social Commission for Asia and the Pacific (ESCAP).

(3) This order is issued with the approval of the competent authority.

Your's sincerely

(Zubaida Nasreen)

Deputy Secretary

Phone: 02-9575573

e-mail: lgadmin1@lgd.gov.bd

Memo No. 46.083.203.000.25.003.16- ৪৫০/১(১২)

Dated: 07 August 2017

Copy for kind information & necessary action to(not according to seniority):

- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Secretary, Ministry of Foreign Affairs, Dhaka (With a request to arrange for issuance of a not Verbale).
- H.E. Ambassador, Embassy of Nepal, Dhaka, Bangladesh.
- H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Kathmandu, Nepal.
- Additional Secretary (WS), Local Government Division.
- Chief Engineer, DPHE, Dhaka.
- Director General, Immigration & Passport, Dhaka.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Private Secretary to Hon'ble Minister, Ministry of LGRD & Co-operatives.
- PS to Secretary, Local Government Division.
- Programer, Local Government Division.
- Mr. Mohammad Saifur Rahman, Executive Engineer (c.c.), DPHE, Dhaka.

(Zubaida Nasreen)
Deputy Secretary