

**Government of the People's Republic of Bangladesh**  
 Ministry of Local Government, Rural Development & Co-operatives  
 Local Government Division.  
 Bangladesh Secretariat, Dhaka  
 www.lgd.gov.bd

উন্নয়নের গণকর্তা  
 শেখ হাসিনার মূলমন্ত্র

Date: 13 Bhadra 1424  
28 August 2017

Memo no: 46.039.025.00.00.001.2015- **1510**

To: Chief Accounts Officer  
 Local Government Division  
 Ministry of Local Government, Rural Development & Co-operatives  
 Mouchak Tower (11th Floor)  
 83/B, New Circular Road, Dhaka.

**Subject: Government Sanction for visiting Japan.**

Dear Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to visit Kobe and Kyoto City in Japan during 04-11 September 2017:


1. Mr. Dewan Abdul Mannan , Councillor, Ward No-11, Dhaka North City Corporation.
2. Mr. Md. Nasir, Councillor, Ward No-20, Dhaka North City Corporation.
3. Dr. Tariq bin Yousuf, Superintending Engineer, Dhaka North City Corporation.
4. Mr. Md. Monwar Hossain, Public Relation Officer(In Charge), Dhaka North City Corporation.
5. Mr. Mohammed Saddam Hossain, Assistant Engineer, Dhaka North City Corporation.

**02. Terms & Conditions:**

- a. The period to be spent for the program including travel will be treated as on duty.
- b. They will draw their usual pay/honorarium and allowances from Bangladesh in local currency.
- c. All the expenses in connection with the visit in Japan will be borne by SEEDS Asia.
- d. They will not be allowed to stay abroad beyond deputed period.
- e. They will submit a report to their Office on acquired knowledge & experience on the programme.

03. This order is issued with the approval of the competent authority.

Sincerely Yours

  
 (Md. Jahid Hossain)  
 Deputy Secretary  
 Phone 9575873

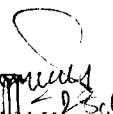
E-mail: jahid15324@gmail.com

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**Copy for Kind information & necessary action to (Not according to seniority):**

1. Secretary, Ministry of Foreign Affairs (Attn: Director general- Consular, With the request to issue necessary Note Verbale)
2. Director General, Immigration & Passports, Dhaka
3. Chief Executive Officer, Dhaka North City Corporation, Dhaka.
4. H.E. Ambassador, Embassy of Japan, Bangladesh, Gulshan, Dhaka.
5. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Japan.
6. Private Secretary to the Hon'ble Minister, Ministry of LGRD&C.
7. Director, Hazrat Shah Jalal International Airport, Dhaka.
8. Mr. -----
9. Private Secretary to the Secretary, Local Government Division.
10. Private Secretary to the Hon'ble Mayor, Dhaka North City Corporation, Dhaka.
11. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
12. Chief Accounts Officer, Dhaka North City Corporation.
- ✓ 13. Programmer, Local Government Division.
14. Office Copy.

  
 (Md. Jahid Hossain)  
 Deputy Secretary