

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives.
Local Government Division
Admin-1 Section
(www.lgd.gov.bd)

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র

Memo. No. 46.046.014.00.00.022.2016-972

Dated: 01 August 2017

To: Chief Accounts Officer
Local Government Division
Ministry of LGRD & C
Mouchak Tower (11th Floor)
83/B, New Circular Road, Dhaka

Sub: Government's Sanction for Participate in a Study tour to be held in Vietnam from 20-26 August 2017 (Plus transit) or nearest possible date.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following Officials of different ministries/divisions and CARE-Bangladesh for Participating in Training Cum-Study tour to be held in Vietnam from 20-26 August 2017 (Plus transit) or nearest possible date.

1. Sayeda Nayem Jahan, Joint Secretary, Ministry of Social Welfare.
2. Mr. A Gaffar Khan, Joint Secretary, Health Services Division.
3. Ms. Mina Parveen, Joint Secretary, Ministry of Women and Children Affairs.
4. Ms. Salma Momtaz, Joint Secretary, Ministry of Food.
5. Mr. Md. Anwar Hossain, Joint Chief, Ministry of Agriculture.
6. Ms. Momena Khatun, Deputy Secretary, Ministry of Disaster Management and Relief.
7. Mr. Al Nuri Faizur Reza, Deputy Secretary, Rural Development and Co-operatives Division.
8. Ms. Julia Moin, Deputy Secretary, Local Government Division.
9. Mr. Abu Syed Md Saiful Islam, Project Director, SHOUHARDO III Program, LGED, Dhaka.
10. Mr. Gazi Golam Mostofa, Assistant Secretary, Local Government Division.
11. Mr. Md. Zahangir Hossain, Administrative Officer, Local Government Division.
12. Mr. Md. Iqbal Hossain Khan, Adviser (GOB-Liaison), SHOUHARDO III Program, CARE-Bangladesh.
13. Ms. Marium Ul Mutahara, Knowledge Management Coordinator, SHOUHARDO III Program, CARE-Bangladesh.
14. Mr. Abdul Mannan Mazumder, Senior Technical Coordinator, SHOUHARDO III Program, CARE-Bangladesh.

2. The terms and conditions of this order are as follows :

Terms and conditions

- a) The Period to be spent for the Program, including transit, will be treated as on duty.
- b) The Participants will draw their usual pay and allowances form Bangladesh in local currency.
- c) All expenses related to this study tour will be borne by SHOUHARDO III Program.
- d) The Participants will submit study tour reports to this division within 08 days after returning home.
- e) They will leave Dhaka for Vietnam on 19 August 2017 or date close to that and will leave Vietnam for Dhaka 27 August 2017 or a date close to that.

3. This Government order has been issued with the approval of the competent authority.

Yours' Sincerely


01.8.17
(Zubaida Nasreen)


Deputy Secretary

Phone : 9575573

e-mail: lgadmin1@lgd.gov.bd

Copy for information & necessary action (not according to seniority):

- a) Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- b) Senior Secretary, Ministry of Finance, Finance Division.
- c) Senior Secretary, Ministry of Public Administration, Dhaka.
- d) Secretary, Ministry of Foreign Affairs (Attention: Director General Consular & Welfare, with a request to arrange for issuance of note verbal/LOI).
- e) Secretary, Ministry of Social Welfare/Ministry of Women and Children Affairs/Ministry of Agriculture/Ministry of Food/ Health Services Division/ Ministry of Disaster Management and Relief/Rural Development and Co-operatives Division.
- f) H.E. Ambassador, Embassy of Vietnam, Dhaka, Bangladesh.
- g) H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Hanoi, Vietnam.
- h) Additional Secretary (Admin), Local Government Division, Bangladesh Secretariat, Dhaka.
- i) Director General, Immigration & Passports, Dhaka.
- j) PS to Minister, Ministry of LGRD&C, Bangladesh Secretariat, Dhaka.
- k) Director, Hazrat Sha Jalal International Airport, Dhaka.
- l) PS to Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
- m) Chief of Party, SHOUHARDO III Program, CARE Bangladesh, Dhaka.


01.08.17
(Zubaida Nasreen)
Deputy Secretary