

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-operatives  
Local Government Division.  
Bangladesh Secretariat, Dhaka  
www.lgd.gov.bd

উন্নয়নের গণতন্ত্র  
শেখ হাসিনার মূলমন্ত্র

Memo no: 46.039.025.00.00.001.2015- **120**

Date: 05 Magh 1424  
18 January 2018

To: Chief Accounts Officer  
Local Government Division  
Ministry of Local Government, Rural Development & Co-operatives  
Mouchak Tower (11th Floor)  
83/B, New Circular Road, Dhaka.

**Subject: Government Sanction for visiting South Korea.**

Dear Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of **Ms. Farzana Bobi**, Assistant Town Planner, Dhaka North City Corporation to participate in the workshop on "**Making Cities Resilience: Developing and Implementing Disaster Risk Reduction Action Plans**" to be held in Incheon, Republic of Korea during 23-26 January, 2018:

**02. Terms & Conditions:**

- The period to be spent for the programme including transit will be treated as on duty.
- She will draw her usual pay and allowances from Bangladesh in local currency.
- All the expenses in connection with the visit in South Korea will be borne by UNISDR ONEA-GETI.
- She will not be allowed to stay abroad beyond deputed period.

**03.** This order is issued with the approval of the competent authority.

Yours Sincerely

(Md. Shahidul Islam)

Deputy Secretary

Phone: 9575573

E-mail: jahid15324@gmail.com

05 Magh 1424

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**Copy for Kind information & necessary action to (Not according to seniority):**

- Secretary, Ministry of Foreign Affairs (Attn: Director general- Consular, With request to issue Note Verbale)
- Director General, Immigration & Passports, Dhaka.
- Chief Executive Officer, Dhaka North City Corporation, Dhaka.
- H.E. Ambassador, Embassy of the Republic of South Korea in Bangladesh, Gulshan, Dhaka.
- H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Seoul, South Korea.
- Private Secretary to the Hon'ble Minister, Ministry of LGRD&C.
- Director, Hazrat Shah Jalal International Airport, Dhaka.
- Private Secretary to the Secretary, Local Government Division
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
- Chief Accounts Officer, Dhaka North City Corporation, Dhaka.
- Ms. Farzana Bobi, Assistant Town Planner, Dhaka North City Corporation.
- Programmer, Local Government Division.
- Office Copy.

(Md. Shahidul Islam)  
Deputy Secretary