

(To be substituted bearing same Memo No & Date)

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives.
Local Government Division
Admin-1 Section
(www.lgd.gov.bd)

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র

Memo. No. 46.046.014.00.00.022.2016-972

Dated: 17 August 2017

To: Chief Accounts Officer
Local Government Division
Ministry of LGRD & C
Mouchak Tower (11th Floor)
83/B, New Circular Road, Dhaka

Sub: Government's Sanction to Participate in the Study tour to be held in Vietnam during 20-26 August 2017 or nearest possible date.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following Officials of different ministries/divisions and CARE-Bangladesh for Participating in Training Cum-Study tour to be held in Vietnam during 20-26 August 2017 or nearest possible date.

1. Sheikh Harunur Rashid Ahmed, Joint Secretary, Ministry of Fisheries & Livestock
2. Sayeda Nayem Jahan, Joint Secretary, Ministry of Social Welfare
3. Mr. A Gaffar Khan, Joint Secretary, Health Services Division
4. Ms. Mina Parveen, Joint Secretary, Ministry of Women and Children Affairs
5. Ms. Salma Momtaz, Joint Secretary, Ministry of Food
6. Md. Anwar Hossain, Joint Chief, Ministry of Agriculture
7. Ms. Momena Khatun, Deputy Secretary, Ministry of Disaster Management and Relief
8. Mr. Al Nuri Faizur Reza, Deputy Secretary, Rural Development and Co-operatives Division
9. Ms. Julia Moin, Deputy Secretary, Local Government Division
10. Mr. Abu Syed Md Saiful Islam, Project Director, SHOUHARDO III Program, LGED, Local Government Division
11. Gazi Golam Mostofa, Assistant Secretary, Local Government Division
12. Mr. Md. Zahangir Hossain, Administrative Officer, Local Government Division
13. Mr. Md. Iqbal Hossain Khan, Adviser (GOB-Liaison), SHOUHARDO III Program, CARE-Bangladesh
14. Ms. Marium Ul Mutahara, Knowledge Management Coordinator, SHOUHARDO III Program, CARE-Bangladesh
15. Mr. Abdul Mannan Mazumder, Senior Technical Coordinator, SHOUHARDO III Program, CARE-Bangladesh

2. The terms and conditions of this order are as follows :

Terms and conditions

- a) The Period to be spent for the Program, including transit, will be treated as on duty.
- b) The Participants will draw their usual pay and allowances from Bangladesh in local currency.
- c) All expenses related to this study tour will be borne by SHOUHARDO III Program.
- d) The Team Participants will submit a study tour report to this division within 08 days after returning home.
- e) They will leave Dhaka for Vietnam on 19 August 2017 or date close to that and will leave Vietnam for Dhaka 27 August 2017 or a date close to that.

3. This Government order has been issued with the approval of the competent authority.

Yours' Sincerely

(Md. Jahid Hossain)


Deputy Secretary

Phone : 02-9575573

e-mail : lgadmin1@lgd.gov.bd

Copy for information & necessary action (not according to seniority):

- a) Senior Secretary, Ministry of Public Administration, Dhaka
- b) Senior Secretary, Ministry of Finance, Finance Division
- c) Secretary, Ministry of Foreign Affairs (Attention: Director General Consular & Welfare, with a request to arrange for issuance of note verbal/LOI).
- d) Secretary, Ministry of Social Welfare/Ministry of Women and Children Affairs/Ministry of Agriculture/Ministry of Food/Health Services Division/Ministry of Disaster Management and Relief/Ministry of Fisheries & Livestock/Rural Development and Co-operatives Division.
- e) H.E. Ambassador, Embassy of Vietnam, Dhaka, Bangladesh.
- f) H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Hanoi, Vietnam.
- g) Additional Secretary (Admin), Local Government Division, Bangladesh Secretariat, Dhaka
- h) PS to Honorable Minister, Ministry of LGRD&C, Bangladesh Secretariat, Dhaka.
- i) PS to Secretary, Local Government Division, Bangladesh Secretariat, Dhaka
- j) Director General, Immigration & Passports, Dhaka
- k) Director, Hazrat Sha Jalal International Airport, Dhaka
- l) Chief of Party, SHOUHARDO III Program, CARE Bangladesh, Dhaka.


(Md. Janid Hossain) 17.08.2017
Deputy Secretary