

Substitute by the same number and date
Government of the People's Republic of Bangladesh
 Ministry of Local Government, Rural Development & Co-operatives
 Local Government Division.
 Bangladesh Secretariat, Dhaka
 www.lgd.gov.bd

Memo no: 46.039.025.00.00.001.2015-594

24 Chatra 1422

Date: 07 April 2016

To: Chief Accounts Officer
 Local Government Division
 Ministry of Local Government, Rural Development & Co-operatives
 Mouchak Tower (11th Floor)
 83/B, New Circular Road, Dhaka.

Subject: Government's sanction to participate in "Operation, Repairing and Maintenance Training on Pay Loader and Tyre Dozer" to be held in Illinois, USA and Campo Largo, Brazil during 28 April -07 May, 2016.

Dear Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following official to participate in "Operation, Repairing and Maintenance Training on Pay Loader and Tyre Dozer" to be held in Illinois, USA and Campo Largo, Brazil during 28 April-07 May, 2016 (or nearest possible date):

1. Ms. Rowshan Ara Begum, Joint-Secretary, Local Government Division.
2. Mr. Saroj Kumar Nath, Deputy Secretary, Local Government Division.
3. Mr. Anisur Rahman, Superintending Engineer, Dhaka South City Corporation.
4. Mr. Kabir Mahmud, Private Secretary to Hon'ble Mayor, Dhaka South City Corporation.

02. Terms & Conditions:

- a. The period to be spent for the program including transit will be treated as on duty.
 - b. They will draw their usual pay and allowances from Bangladesh in local currency.
 - c. All the expenses in connection with the visit in USA will be borne Bangla Trac Limited
 - d. They will not be allowed to stay abroad beyond deputed period.
 - e. Mr. Md. Zakir Hossain Husband of Ms. Rowshan Ara Begum, Joint-Secretary, Local Government Division will accompany her in Illinois, USA and Campo Largo, Brazil during Study Visit. All expenses regarding Mr. Md. Zakir Hossain visit shall be borne by Ms. Rowshan Ara Begum himself.
03. This order is issued with the approval of the competent authority.

Sincerely Your's

(Md. Jahid Hossain)

Senior Assistant Secretary

Phone 9575573

e-mail: lgadmin1@lgd.gov.bd

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Date: 24 Chatra 1422
07 April 2016**Copy for Kind information & necessary action to (not according to seniority) :**

01. Senior Secretary, Ministry of Public Administration, Dhaka.
02. Secretary, Ministry of Foreign Affairs (With a request to arrange for issuance of a note Verbal).
03. Mayor, Dhaka South City Corporation.
04. H.E. Ambassador, The Embassy of the United States of America, Dhaka, Bangladesh.
05. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, USA.
06. H.E. Ambassador, Embassy of Brazil, Dhaka, Bangladesh.
07. Additional Secretary(), Local Government Division.
08. Director General, Immigration & Passports, Dhaka.
09. Director, Hazrat Shah Jalal International Airport, Dhaka.
10. Chief Executive Officer, Dhaka South City Corporation, Dhaka.
11. Private Secretary to the Hon'ble Minister, Ministry of Local Govt. Rural Development & Co-operatives.
12. Private Secretary to the Secretary, Local Government Division.
13. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
14. Chief Accounts Officer, Dhaka South City Corporation, Dhaka.
15. Mr.

(Md. Jahid Hossain)

Senior Assistant Secretary